

## International and Superior Out-of-State Student Waiver Policy

This waiver is defined as one intended for international students and superior out-of-state students selected by the institutional president or an authorized representative, provided that the number of such waivers in effect does not exceed 2% of the equivalent full-time students enrolled at the institution in the fall term immediately preceding the term for which the out-of-state tuition is to be waived. The proportional percentage of out-of-state tuition waived shall be used when determining the number of waivers in effect such that a full waiver of out-of-state tuition counts as one waiver, while a 50% waiver of out-of-state tuition counts as a .5 waiver. (BoR Minutes, April 2012, October 2013).

The President of East Georgia States College has appointed the Registrar as Tuition Classification Officer for the institution. Any student wishing to apply for this waiver must meet certain expectations and follow the appropriate steps toward making an application. These steps are a progressive sequence and begin when the student completes the International & Superior Out-of-State Student Waiver Application through the myEGSC portal located on the College website. Once logged-in, select the Online Forms tab and search for the waiver form under the section for Tuition Classification & Waivers. The student must submit a one- page personal essay outlining why he/she is seeking the waiver and how he/she would benefit EGSC by receiving the waiver. Additionally, the student must provide a letter(s) of support for consideration of the waiver.

A student requesting this waiver must submit the application, their personal essay and letter(s) of support to the Tuition Classification Officer (TCO). The TCO will review and approve or deny the student's request and will send the student written notification of the decision. If approved, the waiver is intended for 12-consecutive months with the provision that the student maintains his/her eligibility. Their progress and gpa will be verified at the end of each semester based upon requirements #3, #4 and #5 listed below. The TCO will provide documentation to the Director of Accounts Services to post the waiver code to waive out-of-state tuition. While the student remains in compliance, the waiver will continue up until the end of the 12-month period. To renew this waiver at the end of that period, a new waiver application and documentation must be submitted for review.

All students must meet the following waiver requirements:

1. Must have achieved a 2.50 gpa, unrounded, at the last institution(s)/level attended.
2. For consideration of the cumulative gpa standard of 2.50, unrounded, at the post-secondary level, the student must have attempted a minimum of 12 credit hours.
3. Must be enrolled for a minimum of 12 credit hours (fall/spring).
4. Must show adequate progress toward completing a degree.
5. Must while enrolled at EGSC maintain a cumulative gpa 2.50, unrounded.

If a student fails to meet the above standards at the end of any semester within the 12 consecutive month duration, he/she can be considered for a continuance of the waiver in one or more of the following ways:

1. The institution will send written notification to the student by mail and email notifying him/her that they are on probation for this waiver during their next semester of attendance allowing the student an opportunity to raise his/her gpa during that term.
2. If at the end of the probation term, the student has not restored his/her cumulative gpa to a minimum of 2.50, the student may write a Letter of Appeal to the Academic and Financial Aid Appeals Committee. The appeal statement must indicate that he/she is requesting approval to continue the waiver and explain any extenuating circumstances that hindered their academic performance making it difficult to raise their cumulative gpa to 2.50.
3. If the committee approves the appeal, the student may continue the waiver the next semester provided the student has not exceeded the original 12 month period or complete a new waiver application.
4. Student must re-apply for waiver every 12 months.