

Campus Events Planning Committee Meeting

December 1, 2021 @ 3:00 pm – Zoom

Minutes

Members Attending: Angie Williams, Dr. Sandra Sharman, Norma Kennedy, Dr. Paul Cerpovicz, Dr. David Chevalier, Amber Amerson, Lynette Saulsberry, Harley Smith, Mike Rountree, Laura Chambers, Chief Deryl Seckinger

Not attending: Akira Sutton, Raven Mickens, Natasha Goss

I. Call to Order

II. Nomination and Vote for Committee Secretary

- As there were no volunteers or nominations for the office, Angie Williams asked Amber Amerson if she would accept the office of Committee Secretary. Amber Amerson agreed.

III. Discuss Purpose and Function of the Committee

- Angie Williams explained the conception, purpose, and function of this new standing committee. This includes the planning, coordination, and oversight of recurring, major campus events such as Convocation, Commencement, and the Vision series as well as the facilitation of smaller events by other units and student organizations.

IV. Roles of the Committee Members

- Committee members Lynette Saulsberry, Dr. Chevalier, and Norma Kennedy retain their leadership roles for the major events of Commencement, Convocation, and the Vision series, respectively.
- All members will work together to carry out major campus events.

V. Moving Forward

- As of now, the President of the institution will be informed of decisions made by the Committee through Dr. Sharman.
- The Committee will meet as needed, and members should contact Angie Williams to notify her of any additional events that emerge throughout the academic year so that the Committee can provide recommendations going forward.
- Events are not limited to the major three previously mentioned. Other examples included Dr. Seuss Day put on yearly by the Library.

VI. Questions

- Mike Rountree asked about the frequency of committee meetings. Angie Williams explained that we will meet as needed.
- If members have any questions or concerns, they were encouraged to contact Angie Williams as she will keep the Committee informed.

VII. Next Meeting

- Angie Williams asked the present members in which format they would like to conduct the next meeting: Zoom or face-to-face. Laura Chambers voiced her

preference for a Zoom meeting, and the other members affirmed that choice by nodding their heads. Mike Rountree sent a thumbs up.

- Angie Williams proposed a meeting for the Spring of 2022 to be either January 17, 2021 or 19, 2021. It was pointed out that the 17th is MLK Day, so January 18, 2021 was also suggested. To accommodate faculty members on the Committee and along with their input, a tentative meeting for January 18th at 3 PM was suggested by Angie Williams, and she will email the members concerning this meeting at a later date.

VIII. Upcoming Events

- The final number of graduates walking during Commencement on December 11, 2021 should be in by this afternoon so a venue for the event can be decided. More information will be forthcoming.
- Angie Williams briefly mentioned other upcoming events such as the Spring Convocation and Eggs and Issues Breakfast.
- Norma Kennedy also discussed that with the new President's start date quickly approaching there will be major events forthcoming in celebration of Dr. David Schechter's appointment of the position.
- Angie Williams also brought up the 50th Anniversary of the institution as it will be upon us soon.

IX. Adjournment

- Laura Chambers motioned to adjourn the meeting. Norma Kennedy seconded the motion.