

CORRELL SCHOLARS STEERING COMMITTEE
OCTOBER 12, 2015 2PM PRESIDENT'S CONFERENCE ROOM

ATTENDING WERE:

Dr. Lee Cheek, Dr. Tim Goodman, Elizabeth Gilmer, Angie Williams, Karen Jones, Georgia Edmond, Jean Schwabe and Norma Kennedy.

Discussion included:

- Report on the current scholars including current activities, classroom participation, tutoring participation and effectiveness and student grades. There is only one student that is not meeting the standard. Attempts have been made to contact her but she is not responding. She seems to have dropped out of school. We will continue to follow up on this issue.
- The application process was discussed. Now that all applications will be done online, our printed materials will be changed to give the student clear, concise instructions for applications.
- We started an initial discussion regarding recruitment of the next group of scholars. The student recruiters are all well trained on the program and are already using the information at the various high schools.
- We discussed the need for a Correll Scholars handbook for students and written policies and procedures for the administration of the program. Dr. Cheek and Elizabeth Gilmer will be working on this project and will bring drafts to the next meeting.
- Measurement, documentation and reporting of progress are ongoing. A file is kept on each student to access information.
- A mid-semester report was sent to the Correll's outlining the program so far. A mid-year report will be forwarded after grades post and total participation numbers are in.
- A book of photos from the first year will be produced for the Correll's in May, 2016.

It was noted that the committee will continue to use the [\\peoplebox\Correll_Scholarship](#) to post information.

The next meeting will be held in January , 2016. The date and time will be announced.

Respectfully submitted,



Elizabeth Gilmer