

EGSC Institutional Review Board (IRB)
Email Review Minutes
Application of Annie Curtis
Spring Semester 2021

- **April 13:** David Gribbin, EGSC IRB Chair, receives inquiry from Annie Curtis, a doctoral student at Valdosta State University (VSU), to conduct research at EGSC. Mr. Gribbin requests copies of documentation related to the research, including a completed EGSC application to conduct human subject research.

- **April 30:** Annie Curtis submits the following documentation related to her research project. The project is designed to investigate the underrepresentation of African American female senior administrators in University System of Georgia colleges and universities. Ms. Curtis will recruit five or six senior level of African American female administrators for semi-structured interviews.
 - ECSC Human Subjects Research Application
 - VSU Human Subjects Research Application and supporting documents
 - Albany State University IRB Letter of Cooperation

- **May 3:** David Gribbin sends the documentation that Annie Curtis had submitted to the members of the EGSC IRB, asking them to review the documentation and respond with their comments by, Friday, May 7.
 - **May 4:** Shawna Williams approved the Curtis application
 - **May 7:** Robert Mullins and Brittany Strickland approved the Curtis application

- **May 12:** David Gribbin notifies Annie Curtis that her application has been approved by the EGSC IRB.

Email review minutes submitted by David Gribbin