

Institutional Effectiveness Committee
Zoom Meeting Minutes
April 10, 2020

Attendees: Da'Mon Andrews, Armond Boudreaux, David Chevalier, Carlos Cunha, David Gribbin (Chair), Nick Kelch, Mike Rountree, Sandra Sharman, Angela Storck, Tommy Upchurch, and Sheila Wentz.

After a brief delay, Mr. Gribbin opened the meeting by reporting on progress being made on filling the committee's roster. Dr. Sharman and Dr. Cunha reported on their efforts to generate nominations for a faculty member to serve on the committee.

Next, Mr. Gribbin described the next steps in the decennial reaffirmation process, including a compliance certification errata sheet. He explained that the errata sheet will be useful in preparing a Focused Report in response to the SACSCOC Off-site Preliminary Report. He noted that in the midst of the current Coronavirus Pandemic, the off-site peer review committee was not scheduled to complete the Preliminary Report until the end of May, so that EGSC's receipt of the off-site report will be delayed to June. In addition to the Focused Report, EGSC will be completing its QEP and both documents are to be reviewed by its external reviewer prior to submission to SACSCOC in early August. SACSCOC documents recommended for careful reading by committee members included the *QEP Policy Statement* and *Handbook for Institutions Seeking Reaffirmation*.

The committee members next discussed the EGSC Student Satisfaction Survey Spring 2020, which focuses on student responses to moving all classes to an online format. Dr. Cunha commented that the survey should get a higher response rate given that it is shorter than previous surveys and Ms. Gilmer said that she will send in one or two questions related to the impact of the EGSC Foundation. Mr. Gribbin said the survey would be sent to students through SurveyMonkey in Mid-April.

The meeting concluded at 2:45 pm.

Minutes submitted by David Gribbin