

# ***East Georgia State College Faculty Senate Officer Meeting***

January 11, 2013  
9:00 a.m. in Statesboro

Type of Meeting: Scheduled monthly meeting

Meeting Facilitator: Dr. Sandra Sharman

I. Call to order

II. Roll call

Officers/Members Present: Dr. Sandra Sharman, Dr. Reid Derr, Jessica Todd, and Dr. Boehmer.

III. Enrollment for Spring

According to Dr. Boehmer, enrollment is significantly down for Spring 2013; this decrease in enrollment will have budgetary impact. There are two components to enrollment: new students and returning students. Initial reports indicate that the number of new student applications is down by an estimated 150 applications. The estimated 150 application decrease understates the issue; what is more dramatically down is the show rate. In the past, we have had a relatively high percentage of students that have applied, been accepted, and have shown up. Reasons for this enrollment decrease appear to be the new compass standard testing. What is happening now is that when a student applies, he/she is accepted if he/she has the appropriate SAT or Compass scores. If a student does not have the appropriate scores, then we thank them for their interest and then ask them to come take the Compass. Many students are not coming to take the Compass.

We are returning a higher number of students than in the past, but the hit we are taking is in the new/entering students. We, as a college, need to encourage students to take the Compass Test.

Dr. Boehmer discussed the budget and its implications for Faculty/Staff: There is already a 3% budget cut on the State level, and an anticipated 2% budget cut for this year. The first unknown is whether the budget cut will remain at 3% or increase to 5%. The second thing that faculty/staff need to be aware of in regard to budget is that due to good planning, we are not looking at in this fiscal year any faculty/staff cutbacks, furloughs, etc... because we knew about the likely enrollment decrease and budget cuts.

What does it mean for fiscal year 2014? If the new program in Augusta is not approved and the State does not give us enough funding in July for fiscal year 14, then that year will be more problematic. Dr. Boehmer thinks that the program in Augusta will give us new students, and give the college leverage/ a basis to receive funding.

Dr. Boehmer discussed personnel and staffing of the Augusta Site: Director of Augusta Program, ACE, Student Services Person, and Faculty (people who are physically located on the Augusta campus)

#### IV. Cell phone service update

Dr. Boehmer asserted that the issue of cell phone service is being worked on. Right now, there is a monetary issue; the solution to the problem is about \$70,000. There will be a little delay because they are trying to get cell phone companies to help cover the cost since so many of their customers are our students. It will happen; it is just an issue of time and figuring out where the funding will come from.

#### V. Student discipline/campus security

Dr. Sharman discussed the issue of student discipline. She expressed her displeasure that issues of student disrespect are not being handled promptly. She related an instance where she, as well as the professor involved, felt that the Student Conduct Director did not take a situation serious enough or respond in a timely manner in regard to a student's blatant disrespect to a professor and the disturbance of the teaching/learning environment. The professor who contacted and reported the situation to the Student Conduct Office was not aware of any penalty imposed on student after he filed his grievance.

Dr. Boehmer indicated that as an instructor, the professor has the authority over the classroom.

-The professor can ask a student to leave class.

-The professor should call security and let them know when a student is asked to leave class.

-After class, the professor should call the Student Conduct Officer and explain the situation, so the office can get the process going and apply the appropriate penalties.

-The student then has a right to a hearing (Student has a right to due process).

It seems as if due to the history of the college (lack of support by Administration), professors are not taking authority in the classroom because they fear lack of support.

.Dr. Boehmer- The reality is that I cannot individually dismiss a student from EGSC in my position as President or as a Professor. A student has a right to a hearing, and the result could be something different than my decision.

[Move items VI- VIII to next meeting due to lack of time]

#### VI. Faculty contact hours proposal

Dr. Boehmer has some questions regarding mechanics; how do we manage the issue of contact hours?

#### VII. Schedule adjustment proposal

VIII. Broucek's concerns

Informal meeting 10:08 am ended.

## ***East Georgia State College Faculty Senate***

### ***Meeting Minutes***

January 11, 2013

10:00 a.m. in Statesboro

Type of Meeting: Scheduled monthly meeting

Meeting Facilitator: Dr. Sandra Sharman

I. Call to order- Dr. Sandra Sharman

II. Roll call: Dr. Walt Mason, Dr. Reid Derr, Dr. Yelena White, Dr. Sandra Sharman, Mina Vora, Dr. Tori Kearns, and Jessica Todd.

III. Greeting of Visitors: Dr. Boehmer, and Tracy Woods.

IV. Approval of minutes from last meeting

Dr. Derr asked that the meeting minutes in regard to his update on USG Funding be worded differently. Rather than USG is tying money to student success rates, it should reflect the idea that the USG is thinking or considering linking/tying success rates to funding. Change minutes to "USG Funding- The FS discussed that the USG is considering tying money to student success rates."

It was agreed to accept the minutes of the last meeting with the condition of the change listed above.

V. Open issues

1. Report from Sandra Sharman on Academic Honesty Policy subcommittee of FS (send necessary documents)

The following faculty members were contacted in regard to serving on the Academic Honesty Policy subcommittee: Alan Brasher, Pat Homer, and Val Czerny.

2. Report from Reid Derr on Academic Freedom issue: Question in regard to nominations for committee members

Reid would like recommendations for people with a special interest in this area. He wants to formulate the committee, but would like our input. The ultimate goal of the committee is to amend the EGSC policy.

Sandra recommended Dr. Jimmy Wedincamp and Dr. Randy Carter.

Jessica recommended Dr. Tom Caiazzo.

### 3. Report from Sandra on contact hour proposal

The FS officers did not get a chance to discuss this with Dr. Boehmer.

### 4. Report from Walt on summer overload policy (Tracy Woods)

Tracy Woods discussed the USG Business Procedures Manual policy in regard to Summer Faculty Pay:

#### 5.3.4 Limitation of Summer Faculty Pay

“A faculty member teaching on a 10 month contract may receive payment for teaching summer session courses in addition to the payment received for the 10 month contract. Such payment for teaching summer session courses may not exceed 33 1/3 % of the 10 month contract amount for the previous academic year.”

In addition, she discussed the USG HRAP Manual in regard to Sick Leave with Pay Policy:

“Summer Faculty Sick Leave Accrual – If an academic year-contracted faculty member teaches during the summer months, he/she may be eligible to accrue sick leave. Sick leave is accrued at the rate of eight (8) hours per month worked if the work commitment is full time; sick leave is prorated based on the amount of time worked during the summer. This amount is calculated by dividing the total credit hours the faculty member is teaching by the number of credit hours considered to be “full-time” for summer employment, which has been previously determined to be nine (9) credit hours.

Based upon this, a faculty member teaching three (3) hours would earn five (5) hours for the two (2) month period. Faculty members teaching six (6) hours would earn eleven (11) hours and anyone teaching nine (9) hours would earn the full sixteen (16) hours. Each institution shall establish procedures to implement this policy.”

### 5. Report from Sandra on changing schedule adjustment period from three to two days at the beginning of semester

FS did speak with Admissions and Registrar’s Office about this issue, and they were in agreement that deadlines would be helpful.

Dr. Boehmer would like to understand the mechanics of this process;

## VI. New business

### A. Discussion of "Procedure for Assigning Courses for Summer School for Full-Time Faculty" (attach with agenda)

Concerns- Faculty members are concerned about the issue of having part-time faculty listed on the schedule at start of summer. They feel the need to have full-time faculty classes full before putting part-time faculty on the schedule.

Other relevant issues:

- Summer contracts say that faculty members are part-time, but we are expected to do the work of full-time faculty (registration sessions, etc...)
- Wording of hours/classes due to differences between 3 hour classes and 1 hr classes (like P.E.)
- Concerns about the differences between the number of students needed for a class to make for part-time vs. full-time faculty (9 vs. 18).
- Discussion of pay in summer- 2 courses (3/4 hrs) at regular pay and an additional course at part-time pay. However, this has not been happening---some people are getting part-time pay instead of regular pay for courses.

Dr. Boehmer discussed the need to design summer class programs that attract students. He said the bigger issue is that we have to design summer programs that are in demand, so there are courses to teach that you all want to teach and that students want to take. He discussed the idea of discounting rates for the residence hall for summer intensive programs to attract students.

### B. Discussion of Faculty Overload Policy (Sandra)

Sandra suggested that the Faculty Senate not pursue the overload policy because it will not be supported by SACS.

Dr. Boehmer stated that if faculty salaries were adequate, then no one would want an overload.

Walt made a motion to withdraw the overload policy; Tori seconded the motion, and the motion was passed.

### C. Discussion of Physical Education Complex Facility Usage Proposal from Walt Mason (attach with agenda)

Walt discussed that Academics should take precedent over Athletics.

Dr. Boehmer would like to have Michelle Goff, Karen Curl, Stacey King, Walt, and himself sit down and discuss the scheduling of athletics in the gym before making it a policy. He would like to try communicating between these different branches before making it policy. Dr. Boehmer will set up a meeting.

D. Report of FS officer meeting with President Boehmer  
Review of items from officer meeting  
Spring Enrollment  
Cell phone  
Student Discipline

Future FS Meeting Dates/Times for Spring 2013:

- 1<sup>st</sup> Friday of each month @ 1 pm
- Feb 1<sup>st</sup> @ 1 pm in Humanities Conference Rm.
- Jessica will reserve Conference Rm.

Dr. Boehmer will be publishing a weekly update on the President's webpage next week.

Meeting adjourned 11:25 am